



Educare Family Association Meeting Minutes

Meeting Date: March 27, 2018

Attendees

Alisa Bell, Janice Czeh, Kim Rokos, Mary Janson, Sue Mogard, Tara Steiner and Wendy Jue

Budget Updates

- \$138.13 deducted for MSCCA Conference Hotel Room Deposit.
- \$130.00 added from February PNO revenue.
- \$2,106.33 is the current balance as of the March EFA meeting.
- No questions or comments.

Reviewed Meeting Minutes

- Minutes reviewed. No questions or comments. Wendy will email the file to Kim to post.

EFA Bulletin Board & Foyer Display

- Foyer has been updated to remove some of the snowy decorations. Will continue to work on spring updates.
- Alyssa will connect with Wendy to discuss foyer updates.
- Sign-out clipboard available for families to check-out nature books in foyer.

Welcoming Committee

Property Improvement and Maintenance Committee

- April 10: School age kids (Hérons) will pick up sticks on the path and at the bottom area for their Discovery Walk Activity.
- The recent snow storm and heavy wind activity left three trees down/damaged. Luckily damage was fairly minimal.
- To encourage the use of the trail, we can have a monthly EFA trail walk where families are invited to walk the trail to enjoy the scenery and different seasonal changes. Include them on the monthly calendar distributed to families.

Fundraising Committee

- Cookbook Fundraiser (Alisa)
 - Sent home another flyer with kids in April/May reminding families to send in recipes for the cookbook to encourage more participation before the deadline.
 - Since we have about 50 recipes total so far, the deadline will be extended so that the printed recipe books will be ready in August instead of mid-May.
 - Staff can help remind families to submit recipes if they have not already done so.
 - Alisa will review recipes received to determine how many we have in each category and determine what types of additional recipes are needed.

- Alisa will also look into the publishing company that has created recipe books for local schools.
- Vendor Event – Cancelled for this year.
- Food Truck Event – Discuss at a later date.
- KidStuff Coupon Fundraiser
 - Janice received information regarding KidStuff Coupon Fundraiser. The price has decreased from \$25/book to \$15/book with a \$6/book profit! Purchases are made through KidStuff Online Store using Educare’s code. Books are sent directly to the purchaser and shipping is free. The fundraiser runs 3 weeks long. 30 days after the start of the fundraiser, KidStuff will send \$6/book to the center.
 - There are a good number of larger chain stores, theme parks, shops and restaurants included. See attachment for full list. Most coupons are valid through December 31, 2018.
 - There is now a KidStuff Coupon App that can be used.
 - EFA voted to move forward with the KidStuff Fundraiser. Wendy will look into it further.

Community Outreach

- Caroline Schrum Memorial (Mary)
 - Many ELC families have reached out wanting to support the Schrum family.
 - Mary has collected photos of Caroline with ELC kids and has put together a photo book. One copy will be gifted to the Schrum Family and the other will remain at Educare for kids to view.
 - EFA will also create a butterfly garden in her honor and would like to dedicate it around Earth Day (Sunday, April 22, 2018). A tree, a butterfly bush and an engraved plaque have been donated by families for Caroline’s memorial garden. EFA selected a child-size butterfly bench and butterfly garden stakes to place in the garden. We would like to purchase a second bench after seeing/assembling the first one.
 - The Schrum Family has said they are overwhelmed by the love, care and support shown by the Educare family. They are very supportive of the butterfly garden idea. She loved butterflies and the outdoors.

Event Committee

- Family Potluck March 10, 2018
 - The event was cancelled due to low participation.
- End-of-Year Picnic/Ice Cream Social May 19, 2018 (4-7pm, food served at 5:30pm)
 - EFA will provide fried chicken, watermelon and bottled water.
 - Wendy will check on pricing from local restaurants (Watson’s, Weis, Giant Eagle, Royal Farms suggested).
 - May be able to borrow a snow cone maker for the event. Janice will check with the family.
 - Would request that families bring a side to share.
 - Need to think of vegetarian options.
 - Kim will work on creating a flyer.

- The playground will be open for kids to use. We could also set up an obstacle course.
- Kim will check to see if Willy Woo Woo (clown magician) is available for this event and pricing (~\$350).
- Kim will check on pricing of renting a moon bounce as an option.

Staff Appreciation Committee

- Teacher Appreciation Week May 7-11
 - Janice checked on food truck, but seems like we will have too few people for this to be an option.
 - EFA voted to provide lunch from Little Red Barn for staff on Wednesday, May 9th. Mary will reach out to LRB to coordinate. Wendy will update order sheet.
 - Families can write a note of appreciation to teachers and staff.
 - Families can choose to donate towards the meal and/or bring a snack for staff during the week. We can update last year's sign-up sheet.
 - Kim will work on a flyer to send home to families. An invitation to Staff Appreciation Lunch will also be created.

MSCCA Conference

- Hotel room has been secured for May 3-8, 2018. Two teachers are attending the conference. \$138.13 deposit was paid for the hotel. The balance of \$138.13 is due on May 3, 2018 (total cost \$276.26).

Next PNO: April 28, 2018 (4-9pm)

Next Meeting(s):

- Tentative May Meeting – Wednesday, May 2, 2018
- Planning Meeting in July – date and time TBD

Minutes completed by Wendy Jue