



**Educare Family Association Meeting Minutes
September 19, 2019**

Date	Description	Debit	Credit	Balance
7/17/19	Balance as of last meeting			\$2,024.74
7/27/19	Parent's Night Out Profit from 7/27/19		\$90.00	\$2,114.74
8/7/19	Brunswick Pool Private Rental Fee for 8/17/19	\$200.00		\$1,914.74
8/17/19	Brunswick Pool Entrance Fees from Families		\$168.50	\$2,083.24

Welcome! Introduce any new attendees and say hello to returning members (11 attendees total)

Parent Attendees--Wendy Jue, Lisa Hezel, Christine Paugh, Meghan Crain, Phillip Sinksy, Ryan Tacke, Danny Moucheron
ELC Staff—Janice Czeh, Kim Mogard, Mary Janson, Sue Mogard

Review Brochure and Event Calendar for 2019-20 (Thank you note to the Skelly Family for the magnet donation)

A thank you card to the Skelly Family for the donation of the calendar magnets was passed around for the group to sign. Kim mailed the card to the Skelly family on 9/20/19.

Review Agenda from Planning Meeting on July 17, 2019

The agenda from the planning meeting was reviewed along with the framework for the EFA in general.

Welcoming Committee

- Updates to "Welcome to the Flock" letter and classroom directories for 2019-20 (Post in Go2s)
The group discussed the possibility of creating a virtual directory with Google Docs in the individual Go2s classroom groups. The Go2s classroom groups can be used as a directory by itself due to the membership being visible to everyone. Families can contact each other within the group.
- Brochure, EFA meeting insert, and calendar magnets were distributed to all families and teachers on Sept. 12
- Include extra magnets and brochure with new enrollment packets
- Bulletin board updates? Will discuss at next meeting. Janice made a few updates to the board with a new fall activity for families. Will post minutes and the Trunk-or-Treat flyer on the board as well.

Property Improvement and Maintenance

- Limited to use of upper part of Discovery Walk Path only due to erosion and flooding on the lower path/creek bed area Discussed the current use of the upper path with monthly discovery walks and the fact that regular maintenance is necessary to continue use. The lower area would need extensive work to make it usable for families and children.
- Ongoing fundraiser to raise money for path maintenance (donation birdhouse in entryway)
Janice mentioned it would be nice to make a "natural bridge" to connect a part of the path. Could use some funds to make that improvement to the path.

Fundraising Committee

- Cookbook Fundraiser Updates
 - The EFA voted last spring to create the cookbook "Educare Eats" in a digital format using Google Docs. This digital format will be uploaded in Go2s for families to access and download recipes as applicable. This digital format will allow for updates/additions as families submit future recipes. This cookbook will be provided as a resource for families, rather than a fundraiser. We did not have enough recipes to create a published book as originally planned. Any volunteers to oversee this project?
Danny M. volunteered to help with any data input to put together a digital recipe book to post.
- Parent's Night Out September 28, 2019 4-9 p.m. (Janice/Mary)
- Texas Roadhouse Fundraiser (Kim)
 - Gift Card Fundraiser in October (10% profit) Dates TBA Kim will contact TRH to confirm dates.
 - Dine to Donate Night November 19, 3-10 p.m. (10% Profit)
- Other Fundraiser Ideas? Silent Auction or 50/50 raffle was discussed as a possibility on Go2s.

Community Outreach Committee

- Stuffing Drive (BEACON)—Begins end of October, 90 boxes of stuffing due to Legion on 11/20
- Soup Drive (Jefferson Food Bank)—January 2020, Items due 1/31/20
- Other Ideas? Soldier Thank You Cards (ELC Teacher Initiated), cards due by 10/30/19 (Kim)
Meghan asked about facilitating an angel tree in December. The EFA has done this in the past and would be willing to consider it again for this December.

Event Committees:

- Family Discovery Walk & Campfire September 14, 2019—20 families, 45 people in attendance
 - ELC donated hot dogs, buns, water, ice, plates, s'mores fixings and condiments for the event
- Trunk or Treat October 26, 2019, 4-6 p.m.
 - Action Items:
 - Flyer for event/Sign-up Sheet (Kim)
 - Pizza Order--need to contact King's Pizza for delivery on October 26, confirm price
 - Arts/Crafts for rooms during event

The group voted on planning a separate meeting on October 3 at 6:00 p.m. to plan the Trunk-or-Treat event. We were running out of time at the current meeting. We will start a discussion on Go2s to post craft ideas prior to the planning meeting.

- Family Winter Craft Night December 10, 2019, 5-7 p.m. We will start a discussion on Go2s to post craft ideas for this night as well. Will finalize plans at the next EFA on 11/21.
 - Action Items:
 - Flyer for event/Sign-up Sheet (Kim)
 - Hot Chocolate provided by ELC
 - Family Art/Craft Ideas? Snow theme?

Staff Appreciation Committee:

- December 19—Holiday Staff Recognition & Lunch

Other Business/Ideas:

- Anyone willing to write up minutes from the meetings? Christine Paugh volunteered to take notes and bring her tablet/laptop to the next meeting.
- Local Food Vendor Trucks/Catering for Family Events
- EFA T-shirt Inventory at Front Desk

Next Parent's Night Out: December 14, 2019, 4-9 p.m.

Next Meeting: Thursday, November 21, 2019 6:30 p.m.

Action Items

- Discovery Path Fundraiser-Ongoing (re-vitalizing)
- Update Welcome to the Flock/Classroom Directories

EFA Calendar of Events 2019-20

September 2019

- Saturday, September 14—Family Discovery Walk & Campfire, 4-6 p.m.
- Thursday, September 19—EFA Meeting, 6:30-8 p.m.
- Saturday, September 28—Parent's Night Out, 4-9 p.m.

October 2019

- Texas Roadhouse Gift Card Fundraiser
- Saturday, October 26—Trunk or Treat, 4-6 p.m.
- BEACON Stuffing Drive Begins End of Month (Brunswick Food Bank)

November 2019

- BEACON Stuffing Drive Items Due Beginning of the Month
- Tuesday, November 19—Dine to Donate Night at Texas Roadhouse, 3-10 p.m.
- Thursday, November 21—EFA Meeting, 6:30-8:00 p.m.

December 2019

- Tuesday, December 10—Family Winter Craft Night, 5-7 p.m.
- Saturday, December 14—Parent's Night Out, 4-9 p.m.
- Thursday, December 19—Holiday Staff Recognition & Lunch

January 2020

- Monday, January 13—“Soup-er bowl” Soup Drive Begins (Jefferson Food Bank)
- Thursday, January 16—EFA Meeting, 6:30-8 p.m.
- Friday, January 31—“Soup-er Bowl” Soup Drive Ends

February 2020

- Texas Roadhouse Gift Card Fundraiser
- Saturday, February 8—Parent's Night Out, 4-9 p.m.

March 2020

- Tuesday, March 10—Dine to Donate Night at Texas Roadhouse, 3-10 p.m.
- Thursday, March 19—EFA Meeting, 6:30-8:00 p.m.

April 2020

- Saturday, April 4—Parent's Night Out, 4-9 p.m.
- Friday, April 24—Spring Fest & Family Discovery Walk, 4-6 p.m.

May 2020

- May 4-8—Teacher Appreciation Week (Teacher Recognition & Lunch)

Summer 2020 Events TBA

Minutes completed by Kim Mogard 10/2/19