



2020-21 Educare Registration Information

January 10, 2020

It is now time to indicate summer plans and re-register for the school year 2020-21. Please review this packet and complete forms as applicable. **Use the registration checklist on the back of this page as an easy reference tool.**

Changes for 2020-21 Effective 8/31/20:

- Rates increase beginning Fall 2020 due to the minimum wage increase (see enclosed updated rate sheet).
- Attendance is not available for staggered Kindergarten entrance days.
- Due to high demand for infant/toddler care, the summer non-participation option is not available for children under the age of two (effective Summer 2020).

Re-Registration Procedure

Per our policy, children are registered from September through the following summer. Each child must re-register in January for the up-coming school year (September 2020-June 2021) and indicate plans for the summer program (Summer 2020). **Spaces will be assigned based on the order registrations are received.** The following procedures must be followed to ensure continuous attendance in the program:

- **School Year 2020-21:** A **non-refundable re-registration fee** of \$100.00 per child (max. \$250/family) is **due by January 27, 2020**. In addition, a completed enrollment form for the 2020-21 school-year and a signed re-registration policy agreement must be submitted with the registration fees to continue current enrollment status into the 2020-21 school year. Open enrollment for the community begins on February 3, 2020. **If re-registration fee and forms are not received by the designated date, the space is open to newly enrolling children/families on our waiting list.**
- **School Year 2020-21 Kindergartners:** For families of children going to kindergarten in the fall and planning to enroll in the before & after school-age program, please follow the instructions above for the school year. **Note: Educare is unable to offer attendance for kindergartners during Kindergarten staggered entrance.** *Children must register with FCPS for kindergarten in March 2020 by providing proof of residency and a birth certificate.*
- **Summer 2020:** Families indicate plans to participate in the Summer Program by filling out a summer participation form due by January 27, 2020 to secure space. **The summer activity fees are due by February 17, 2020:** \$150.00 for Herons, \$75.00 for Cardinals, \$50.00 for Robins and \$25.00 for Goldfinches and Chickadees. Activity fees are non-refundable and will cover costs for off-site field trips for school-age children (Cardinals and Robins will accompany school-age for selected off-site field trips during the summer) and on-site special events (see enclosed summer overview).
- **Summer 2020 Non-Participation:** Educare is a year-round program. As a service to families, children (aged 2 and older, see below*) currently enrolled may choose not to attend the summer program. For this service, a non-refundable non-participation fee of \$250.00 per child (less than \$25.00 per week) is required. **This decision must be indicated by January 27, 2020 along with submitting the enclosed "Registration Updates" form and reservation fee by February 17, 2020.** If families would like to pay the non-participation fee on a payment schedule, please contact the Executive Director, Kim Mogard at 301-834-9007 or kmogard@educatewithcare.com. ***New for Summer 2020: Due to high demand and an active waiting list for infant/toddler care, we are unable to offer the Summer Non-Participation option for children under the age of 2 (Hummingbirds/Chickadees). Children under 2 must remain enrolled full-time during the summer.**
- **Preschool-Hours-Only (Blue Jays) Program:** Our **preschool-hours only (Blue Jays)** program follows the FCPS calendar; families in the Blue Jays Program are not required to pay the summer off reservation fee. Instead of the reservation fee, Blue Jays families enrolling for the 2020-21 school year are required to pre-pay **one-month preschool tuition (non-refundable and applied to first month's tuition) by February 17, 2020. Registration form and registration fee are due by January 27, 2020.**
- **Online Payments for Fees:** Families have the option to make an online payment for registration and activity fees by requesting an e-invoice from Kim Mogard (kmogard@educatewithcare.com).
- **Families not returning for Summer/Fall 2020:** Families who are not returning for the Summer and/or Fall 2020 are required to complete the enclosed "Registration Updates" form with the last date of attendance indicated (30-day notice is required). Return this form to the front desk by January 27, 2020.
- **Families applying for Public Pre-K:** Families who are planning to apply for Public Pre-K at a local elementary school for Fall 2020 are required to indicate their intention on the enclosed "Registration Updates" form. Please note that our policies regarding withdrawal and schedule changes are still in effect after this form is completed (see form for additional details).

Help us save a tree! Turn in any unused registration forms to the front desk for future use.

Educare Learning Center

Registration Checklist

Easy Reference Guide for Educare Fees

- January 27, 2020 Fall 2020 Re-registration Fees Due--\$100 per child/max. \$250 per family
- February 17, 2020 Summer 2020 Activity Fees Due
- \$150 per child in Herons, \$75 per child in Cardinals, \$50 per child in Robins, \$25 per child in Goldfinches and Chickadees
 - \$250 Summer 2020 Non-Participation Fee (if applicable) for children 2 years and older

School Year 2020-21 Registration

Due January 27, 2020

- Completed School Year 2020-21 Enrollment Form (one per child)
- Re-Registration Fees: \$100 per child/max. \$250 per family
- Completed Re-Registration Policy Agreement (one per family)

Summer 2020 Registration

Due January 27, 2020

- Completed Summer 2020 Enrollment Form (one per child)

Due February 17, 2020

- Summer Activity Fees: \$150 per child in Herons, \$75 per child in Cardinals, \$50 per child in Robins, \$25 per child in Goldfinches and Chickadees

Summer 2020 Non-Participation

Due January 27, 2020

- Completed Registration Updates form indicating non-participation (for children 2 years and older)

Due February 17, 2020

- Non-participation Fee: \$250/child 2 years and older

Preschool-Hours Only Program School Year 2020-21 Registration

Due January 27, 2020

- Completed School Year 2020-21 Enrollment Form (one per child)
- Re-Registration Fees: \$100 per child/max. \$250 per family

Due February 17, 2020

- First month's preschool tuition payment (as applicable)

Notes:

- All registration payments may be paid via check or money order payable to "Educare Learning Center" or "ELC", cash (must request receipt from front desk) or online (must request an e-invoice from Kim Mogard kmogard@educatewithcare.com to make a payment via QuickBooks Merchant Services.
- Registration forms will not be processed without payment.
- All registration fees, activity fees, and non-participation fees are non-refundable.

Educare Learning Center • 2538 Jefferson Pike • Jefferson, MD • 21755
301-834-9007 • www.educatewithcare.com • educare@educatewithcare.com