



ENROLLMENT AGREEMENT

Child(ren) Name(s) _____

Parent/Guardian Name(s) _____

Please initial next to the following statements:

_____ I hereby apply for enrollment at Educare Learning Center. My child(ren) will begin attendance on _____(date). Charges will be incurred based on the initial enrollment date. A two-week notice is required for changes to the initial start date.

_____ I acknowledge that I have received a copy of the Educare Parent/Guardian Policy Handbook (revised 1/11/16), and I do commit to read and follow these policies. I am aware that if, at any time, I have questions regarding the Educare Parent/Guardian Policy Handbook I should direct them to administration. I also am aware that Educare, at any time, may upon reasonable written notice, change, add to, or delete from the provisions of the Parent/Guardian Policy Handbook.

_____ I acknowledge that I have received a copy of the "Guide to Regulated Child Care" (OCC 1524, revised 8/16).

_____ I acknowledge that I have received a copy of the current rate sheet (effective 9/3/18).

_____ I have read *Educare's Head Lice Policy* and agree to abide by this policy.

_____ I understand that a one-month withdrawal notice is required and my account will be charged accordingly based on the date written notice is received.

_____ I understand that a two-week notice is required for any schedule changes.

_____ I understand that the tuition deposit will be applied to my final tuition statement and will only be refunded if a one-month withdrawal notice is given.

_____ I understand that I am encouraged to attend a program orientation within 90 days of enrollment.

Transportation Permission (School-Age Only)

Child(ren) Name(s) _____

Please check the appropriate selection below:

- I give permission for a member of Educare administration to transport my child to Educare in the event that they miss the bus after school.
_____ (initial) I understand that there will be a \$10.00 charge for this service.
 - I would like a phone call prior to my child being picked up.
 - I do not need a phone call in order for my child to be picked up.
- I do not give permission for my child to be transported from school to Educare. I would like a phone call to notify me and I will find alternate transportation.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date